



# Country Club of York

## **Clubhouse Server**

**Contact:** [gbrown@ccyork.org](mailto:gbrown@ccyork.org)

### **Job Description/Essential Functions**

The essential functions of the Clubhouse Server are to take food and beverage orders and provide excellent tableside service to the members.

### **General Responsibilities**

He or she is responsible for:

- Providing excellent customer service in a fast-paced environment
- A positive attitude and ability to work well under pressure with bussers, cooks and other staff
- Take food and drink orders from customers accurately and with a positive attitude
- Write patrons' food orders on order slips, memorize orders, or enter orders into computers for transmittal to kitchen staff
- Engage with customers in a friendly manner
- Knowledge of the menu, with the ability to make suggestions
- Ensure tables are enjoying their meals and take action to correct any problems

### **Reporting**

Reports directly to the Food and Beverage Managers

### **Requirements**

- Required to stand for long periods of time as well as kneel, crouch, bend, climb, stretch and twist or reach
- Lift heavy food trays
- Work inside, and outside in the summer in hot and humid environment
- Able to handle, grasp or write with hands; reach with hands and arms
- Neat and professional appearance at all times
- Follows all of the guidelines outlined in the Employee Handbook
- Self-motivated, customer-service oriented and organized
- Works well in a team environment and has a positive attitude